

NOTICE OF College Development Committee MEETING
(YEAR 2024-25)
Meeting No.: 04

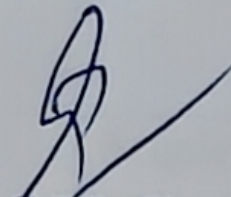
Date: 22/04/2024

| Meeting Date | Venue | Time |
|--------------|------------|----------|
| 3/5/2025 | Board Room | 12:30 PM |

Agenda:

1. Review of the last CDC meeting.
2. Discussion on progress of ISO process of the Institute.
3. Distribution of Laptop to engineering faculties
4. Discussion on installation of ERP software.
5. Discussion on Theory examination of SEM-II.
6. Discussion on entering practical marks for SEM-II on MU portal
7. Requirement of faculty for academic year 2025-26
8. Staff qualification upgradation
9. Lab requirement for academic year 25-26
10. Staff welfare
11. Any relevant matter with prior permission of chairperson.

CONVENOR



Dr. S.M. Ganeshari
PRINCIPAL

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Circulation to All Committee members

MEETING NO.04

CDC Meeting of Thakur Shyamnarayan engineering college was held on ,3rd May 2025 in Board Room.

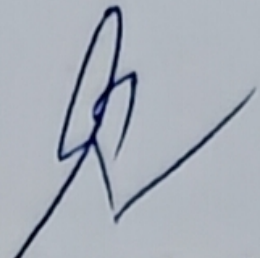
Action taken/progress on the points were discussed

| Sr No. | Agenda(Points of Discussion) | Decision Taken |
|--------|--|--|
| 1 | Review of the last CDC meeting | The minutes of the previous CDC meeting were reviewed and The committee approves the minutes of the previous meeting held on 4th Jan 2025. |
| 2 | Discussion on progress of ISO process of the Institute. | IQAC Incharge Ms. Pratibha L. discussed the progress of the ISO process. All process incharges were instructed to complete their respective processes using the required formats. |
| 3 | Distribution of Laptop to engineering faculties | It has been decided by the management to allocate laptops to the engineering faculty for the academic year 2025-26. |
| 4 | Discussion on installation of ERP software. | ERP experts explained the ERP software to all committee members, and the installation was successfully completed. |
| 5 | Discussion on Theory examination of SEM-II. | Exam Incharge discussed about the university Theory Examination of Sem-II and exam committee formation done |
| 6 | Discussion on entering practical marks for SEM-II on MU portal | All faculty members were informed keep their record ready .as and when link will be available on MU portal they should enter it carefully. |
| 7 | Requirement of faculty for academic year 2025-26 | HOD's are informed to give the requirement of faculty members along with load distribution for the academic year 2025-26 |
| 8 | Staff qualification upgradation | All the faculty members are asked to upgrade their qualification and improve their publication |
| 9 | Lab requirement for academic year 25-26 | HOD'S are asked to study new curriculum as per NEP-2020 and give the requirement |
| 10 | Staff welfare | Discussion on promoting staff well- being, professional development and fostering a positive work environment was done. Faculty welfare is crucial because satisfied and healthy faculty are more productive, motivated, and better able to contribute to academic excellence. |

Conclusion and Vote of Thanks

With no further topics on the agenda, the meeting was concluded with a vote of thanks by **Dr. S.M. Ganechari**, who expressed gratitude to all members for their valuable insights and participation. The committee reaffirmed its commitment to enhancing institutional quality and ensuring a smooth academic year ahead.

Meeting Adjourned.



Dr. S.M. Ganechari
(CDC-Secretary)



Zyada Singh Charitable Trust's (Regd.)

THAKUR SHYAMNARAYAN ENGINEERING COLLEGE

Affiliated to University of Mumbai, Approved by All India Council for Technical Education (AICTE) and Government of Maharashtra (GoM)

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Following members were present for the meeting which was held on 3/5/2025 at 12:30 pm in Board Room.

| Sr.No. | Name | Post | Signature |
|--------|------------------------|---------------------------------------|-----------|
| 1 | Shri. Rajesh Singh | Chairperson | |
| 2 | Ms. Karishma Singh | Secretary | |
| 3 | Dr. S.M. Ganachari | Member - Secretary (Principal) | |
| 4 | Dr. B.K. Mishra | Member (Education Field) | |
| 5 | Dr. A. Damahe | Member (Industry) | |
| 6 | Mr. Shankar Rane | Member (Social Service) | |
| 7 | Mrs. Suwarna Thakre | HOD(IT) Nominee | |
| 8 | Dr. Mily Jashank | First year Incharge | |
| 9 | Mrs. Pratibha Lotlikar | IQAC coordinator | |
| 10 | Mrs Sarita Singh | Expert member nominated by management | |
| 11 | Ms. Monali Kalekar | Teaching Staff | |
| 12 | Mr. Kashif Shaikh | Teaching Staff | |
| 13 | Mr. Swayam Patel (ME) | Student Council (President) | |
| 14 | Ms. Bhumi Oza (IT) | Student Council (Secretary) | |